Setup and Customization

Access and configure the Appvibe Content Calendar to enhance your Jira project management experience. By navigating to **Manage Apps**, locating **Appvibe Content Calendar**, and clicking on the **Configuration** button, you can set up roles and permissions, manage system and custom fields, and apply conditional formatting to streamline content management effectively.

Roles and Permissions

The Appvibe Content Calendar app offers three roles:

1. **Admin**: The super role granting complete access, including configuration and setup.
2. **Editor**: Allows users full access to update and view Content Calendar data.
3. **Viewer**: Enables users to view but not update Content Calendar data.

An administrator can assign these roles to any Jira groups here. By default, Jira Administrators have access to Content Calendar configuration screens.

System Fields

The app comes with predefined system fields essential for content management:

- Content Title
- Author
- Publication Date
- Approval Status
- Assigned Editor
- Status
- Tags

These serve as the base fields for the Content Calendar functionality.

Custom Fields

To define additional fields, select the **Add Field** button. This feature allows you to create a new field with the following options:

- **Field Key**: A unique identifier.
- **Field Label**: Descriptive label for the key.

- **Field Type**: Choose from Text, Number, Date, Select, or Multi-Select.
- **Required**: Flag to mark the field as mandatory.
- **Sortable**: Flag to make the field sortable in views.
- **Filterable**: Flag to enable filtering based on this field.

Conditional Formatting

Set up conditional formatting to accentuate data based on specific criteria. These conditions rely on field values. When conditions are met, you can apply customized labels and highlight colors to enhance data visibility.

Summary

The Appvibe Content Calendar offers a comprehensive interface for managing content within Jira through detailed configuration options. By setting up roles, managing fields, and applying conditional formatting, you can tailor the app to meet your project needs effectively.