

# Appvibe Design Review Board

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# Overview of Features

# Key Features

Appvibe Design Review Board is a powerful Jira app created to streamline the design review process. It effectively manages design reviews, feedback, and iterations by linking design assets directly to Jira tasks. This enables teams to efficiently track feedback and ensure that design projects progress smoothly from ideation to completion.

Incorporating customer feedback into design reviews provides critical insights that bridge the gap between design intention and user expectation. Feedback helps teams make informed decisions, enhances design quality, and ensures final deliverables align with user needs and project goals.

- **Feedback Submission:** Capture feedback seamlessly through Jira issues and dedicated forms.
- **Organized Views:** Use tags, filters, and saved views to sort and prioritize feedback efficiently.
- **Direct Jira Integration:** Link customer feedback to Jira issues, ensuring actionable follow-ups.
- **Customizable Layout:** Add, remove, or rearrange columns to suit your team's feedback tracking needs.
- **Activity History:** Maintain a clear log of actions and updates made to each feedback record.

With the Appvibe Design Review Board, teams can enhance their design review process, fostering a more collaborative environment that prioritizes actionable insights and streamlined iterations. The direct integration with Jira ensures that all feedback is effectively managed and that design objectives are continuously aligned with overall project goals.

# Getting Started

# Installation

Design Review Board is a Jira app designed to streamline the process of design reviews. This guide will walk you through the steps to install and access the Design Review Board app in your Jira instance.

## Step 1:

Log in to Jira with Admin privileges.

## Step 2:

Open the Atlassian Marketplace:

- In Jira, click on **Apps** → **Explore more apps** to open the Marketplace.
- Use the search bar to find **Appvibe Design Review Board**.

## Step 3:

Install the App:

- Click **Get app** or **Try it free**.
- Confirm the installation and grant the required permissions.

## Step 4:

Post-Installation:

- Navigate to **Manage Apps** in the Admin section to ensure it's enabled.
- Locate the link to **Design Review Board** under the Apps section in the left-side menu.

By following these steps, you will successfully integrate the Design Review Board app into your Jira environment, enhancing your team's design review process.

# Configuration

# Setup and Customization

To set up and configure the Appvibe Design Review Board in Jira, navigate to **Manage Apps**, locate the **Appvibe Design Review Board**, and click on the **Configuration** button. This will redirect you to the configuration page, where you can manage roles and permissions, view system fields, set up custom fields, and configure conditional formatting.

## Roles and Permissions

The Appvibe Design Review Board app defines three user roles:

1. **Admin:** This super role provides full access to all aspects of configuration and setup, including permissions management.
2. **Editor:** Users with this role can update and view all Design Review Board data.
3. **Viewer:** This role allows users to view data without making updates.

Administrators can assign these roles to any Jira groups. By default, a Jira Administrator has access to the Design Review Board configuration screens.

## System Fields

The app comes with predefined fields essential for the design review process. These fields include:

- Design Title
- Version
- Reviewer
- Feedback
- Approval Status
- Linked Task
- Tags

These fields form the base structure necessary for managing design reviews.

## Custom Fields

To accommodate additional data requirements, you can add custom fields through the configuration page. Click the **Add Field** button and configure your new field with the following options:

- **Field Key:** A unique identifier for the field.
- **Field Label:** Display name for the field.
- **Field Type:** Choose from Text, Number, Date, Select, or Multi-Select.
- **Required:** Indicate whether this field is mandatory.
- **Sortable:** Determine if the field should be sorted.
- **Filterable:** Enable field filtering.

## Conditional Formatting

Conditional formatting allows you to change the appearance of data based on specific conditions. Define conditions based on field values, and modify labels and highlight colors when these conditions are met.

## Summary

The setup and configuration of the Appvibe Design Review Board app empower teams to streamline their design review process by customizing roles, fields, and visual data cues to fit their workflows. Ensure you have assigned appropriate roles to leverage permissions effectively and configured fields and formatting to enhance data visibility and management.



# Working With Records

# Adding and Viewing Records

Adding records to the Appvibe Design Review Board in Jira is straightforward. You can create records at various levels: system, project, or directly within a Jira Issue. This flexibility ensures that the design review process is seamlessly integrated into your existing workflows, allowing for efficient management and tracking of design reviews across different organizational structures.

When adding a record, you can populate the following fields: Design Title, Version, Reviewer, Feedback, Approval Status, and Linked Task. Additionally, you can include tags and any custom fields that you have defined to accommodate unique project requirements. To add a record, navigate to the Design Review dashboard and select the "Create" button. Fill in the required information, ensuring comprehensive details are captured for future reference and decision-making.

Once created, records are accessible through the Design Review dashboard, where you can perform various actions to organize and analyze your data:

- 1. Create and Manage Multiple Views**

Utilize the "View" dropdown at the top of the dashboard to create new views, manage existing ones, or clear out views. Note that you must belong to the admin role to make changes to a view.

- 2. Filter by a Column Value**

Filtering can be accomplished by selecting the column title icon and inputting your filter criteria. Be aware that filtering is only enabled on columns with this feature.

- 3. Sort by a Column Value**

Sort records by double-clicking on a column title, enabling forward or reverse sorting based on your selection.

- 4. View Activity History**

Monitor all user activity that modifies data through the "Activity History" option, accessible by clicking the three dots in the top-right corner of the dashboard.

In summary, the Appvibe Design Review Board app for Jira offers an intuitive interface for adding and managing design review records, providing ample flexibility, customization, and data management capabilities essential for project success.

# FAQ

# FAQ

**What is the object and purpose of this app?**

The purpose of the app is to manage design reviews. It is designed to handle design feedback and iterations, linking design assets directly to Jira tasks.

**What types of feedback can the app track?**

The app supports tracking of Design Review Title, Version, Reviewer, Feedback, Approval Status, and Linked Task. You can also add custom fields for any additional data you need to track.

**How do I install the app?**

You can install the app from the Atlassian Marketplace. Navigate to the Apps section in Jira, search for "Design Review Board," click Install, and follow the installation prompts.

**How do I get support for the app?**

Support is available via our support page at <https://appvibe.com/support>.

# Support

Support

# Appvibe Support

**Overview:**

We are here to help you. The Appvibe Design Review Board app makes it easy to manage and access Design Review within Jira. The app allows a business to manage design reviews, feedback, and iterations, linking design assets to Jira tasks.

**Support Contact:**

If you need further assistance or want to suggest additional features, you can reach us on our Support Page at <https://www.appvibe.com/support>