# Adding and Viewing Records

Adding Records to the Appvibe Feature Rollout Planner is seamless and flexible, allowing you to input data at a system, project, or Jira Issue level. This capability provides the versatility needed to tailor feature rollout plans to your specific requirements directly within Jira.

When adding a record, you can input information into several fields including Feature Name, Launch Date, Responsible Team, Status, Marketing Plan, and Dependencies. Additionally, you can include tags and any custom fields you have created to meet the unique needs of your project.

- **Create and Manage Multiple Views**: Utilize the View dropdown at the top of the dashboard to create new views, manage existing ones, or clear a view. Note that administrative privileges are required to alter views.
- **Filter by a Column Value**: Implement filters on columns by clicking on the column title icon and entering your criteria. Keep in mind that filtering is only available for columns that support this feature.
- **Sort by a Column Value**: Arrange your records by double-clicking the column title. Sorting allows both ascending and descending order adjustments based on your preferences.
- **View Activity History**: Access logged user activities that have modified data. This history can be found by clicking the three dots at the top right of the dashboard and selecting Activity History.

In summary, the Feature Rollout dashboard not only simplifies the process of adding and managing records but also provides robust tools for customizing how information is viewed and tracked. This ensures greater oversight and efficiency in planning feature rollouts for your project.

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