

# Working with Links

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# Add a Link

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## Step 1:

Inside a Jira issue, click the "Add" button. A form will appear inline, allowing you to enter two fields:

- **Embedded URL:** The link to your Google Drive design.
- **Title:** A meaningful name for the design. (optional)

## Step 2:

Click the "Add" button again to add your Google Drive link to the Jira issue.

# View a Link

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## **Step 1:**

Inside a Jira issue, find the link you want to view and click the view icon for that link.

## **Step 2:**

An inline popup will appear showing your Google Drive. You can also click this for full screen viewing.

# Edit a Link

## Step 1:

Inside a Jira issue, find the link you want to edit and click "Edit" from the link dropdown.

## Step 2:

A form will appear inline, allowing you to edit the following:

- Embedded URL – The link to your Google Drive design.
- Title – A meaningful name for the design. (optional)

## Step 3:

Click the save button again to add your Google Drive link to the Jira issue.

# Delete a Link

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## **Step 1:**

Inside a Jira issue, locate the link that you want to remove.

## **Step 2:**

Navigate to the link, click the menu for that link, and select Delete.

## **Step 3:**

You will be prompted to confirm if you want to delete this Google Drive link.