

# Overview of Features

- Key Features

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## **Feature 1:**

**Add Links:** Embed Microsoft Word links directly into Jira issues for quick access to word documents. This feature streamlines document management, allowing users to integrate critical Word documents effortlessly.

## **Feature 2:**

**Edit Links:** Update or modify embedded Microsoft Word links as the document content changes. This ensures that all linked Word files reflect the most current data and information, maintaining consistency across your Jira tasks.

## **Feature 3:**

**Remove Links:** Remove links when they are no longer relevant. This feature helps keep your Jira issues clean and focused on pertinent documents, reducing clutter and confusion.

## **Feature 4:**

**View Links in Preview and Full Screen:** Preview Microsoft Word content or expand it to full screen, enabling users to read and examine documents in detail without leaving the Jira environment.

## **Feature 5:**

**Sort Links:** Organize Microsoft Word links by custom criteria, name, or date. This feature aids in quickly locating specific documents, enhancing productivity and efficiency.

## **Feature 6:**

**Realign Links:** Adjust the positioning of Microsoft Word links within the Jira issue. This flexibility allows users to customize the layout of their links for better visual organization.

## **Feature 7:**

**View Links in List or Tile View:** Toggle between list or tile layout for viewing links, providing users with options to tailor the display based on their preferences or needs.

## **Feature 8:**

**Manage Permissions:** Control who can view and interact with Microsoft Word links embedded in Jira. Enhanced security and privacy ensure that only authorized personnel can access sensitive or critical documents.

## **Feature 9:**

**View Link History:** Access the history of changes made to each Microsoft Word link. This feature allows teams to track modifications over time, facilitating a better understanding of document evolution and decision-making processes.