

# Appvibe R&D Task Manager

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# Overview of Features

# Key Features

Appvibe R&D Task Manager is a powerful Jira app specifically designed to streamline the management of research and development tasks. It allows teams to effortlessly track experiments, manage tasks, and record results, simplifying R&D project management. By integrating seamlessly with Jira, the app bridges the gap between R&D activities and broader project workflows, ensuring a cohesive process from ideation to execution.

Gathering customer feedback is crucial for guiding R&D efforts in the right direction. Appvibe R&D Task Manager provides the tools necessary to collect, organize, and prioritize feedback, enabling teams to make data-driven decisions that align with user needs and expectations. This integration ensures that the feedback loop remains unbroken, directly informing R&D developments and keeping projects relevant and effective.

- **Feedback Submission:** Capture feedback seamlessly through Jira issues and dedicated forms.
- **Organized Views:** Use tags, filters, and saved views to sort and prioritize feedback efficiently.
- **Direct Jira Integration:** Link customer feedback to Jira issues, ensuring actionable follow-ups.
- **Customizable Layout:** Add, remove, or rearrange columns to suit your team's feedback tracking needs.
- **Activity History:** Maintain a clear log of actions and updates made to each feedback record.

In conclusion, Appvibe R&D Task Manager transforms how R&D teams operate by enhancing visibility and control over feedback. It enables teams to focus on what matters most—developing innovative solutions without losing sight of user requirements, thereby optimizing the R&D process within Jira.

# Getting Started

# Installation

R&D Task Manager is a Jira app designed to streamline research and development task management. Follow these steps to install and enable it within your Jira environment.

## Step 1:

Log in to Jira, ensuring you have Admin privileges.

## Step 2:

Open the Atlassian Marketplace. In Jira, click on "Apps" and select "Explore more apps" to access the Marketplace.

## Step 3:

Search for Appvibe R&D Task Manager. Use the search bar to find the app quickly.

## Step 4:

Install the App. Click "Get app" or "Try it free." Confirm the installation and grant the required permissions when prompted.

## Step 5:

Once installed, go to "Manage Apps" in the Admin section to ensure the app is enabled. You can find a link to R&D Task Manager under the "Apps" section on the menu on the left side of the screen.

In summary, installing the R&D Task Manager app enhances your Jira instance by adding specialized tools for managing R&D tasks efficiently. Ensure the app is properly enabled to take full advantage of its features.

# Configuration

# Setup and Customization

The Appvibe R&D Task Manager is a Jira app designed to streamline the management of R&D tasks within your projects. Configuration and setup of the app is straightforward and involves setting roles and permissions, managing system fields, creating custom fields, and applying conditional formatting.

To access the configuration and setup, navigate to **Manage Apps** in Jira, locate the **Appvibe R&D Task Manager**, and click the **Configuration** button. This will direct you to the configuration page.

## Roles and Permissions

The Appvibe R&D Task Manager supports three roles:

1. **Admin:** This super role grants full access to all features, including configuration and setup options.
2. **Editor:** Allows users to update and view R&D Task Manager data comprehensively.
3. **Viewer:** Permits only viewing of R&D Task Manager data without edit capabilities.

Administrators can assign these roles to any Jira user groups. By default, Jira Administrators have access to all R&D Task Manager configuration screens.

## System Fields

The app provides a set of predefined fields essential for R&D task management. These include:

- Experiment Name
- Objective
- Lead Researcher
- Status
- Start Date
- End Date
- Tags

These are the base fields necessary for effective task management within the Appvibe R&D Task Manager.

## Custom Fields

For additional customization, you can define new fields tailored to your requirements. Click the **Add Field** button to create a new field. Configuration options include:

- **Field Key:** A unique identifier for the field.
- **Field Label:** Descriptive name for the field key.
- **Field Type:** Data type, with options of Text, Number, Date, Select, Multi-Select.
- **Required:** Flag to mandate field completion.
- **Sortable:** Flag to enable field sorting.
- **Filterable:** Flag to enable field filtering.

## Conditional Formatting

Conditional formatting allows you to customize how data is displayed based on specific criteria. You can set conditions based on field values and configure labels and highlight colors when these conditions are met, allowing for clear and immediate visual cues.

## Summary

Appvibe R&D Task Manager's configuration and setup capabilities ensure that the app aligns with your team's workflow and information management needs. By defining roles, managing fields, customizing your data, and enhancing visibility through conditional formatting, you can efficiently oversee and execute R&D tasks within Jira.



# Working With Records

# Adding and Viewing Records

Adding records to the Appvibe R&D Task Manager is straightforward and flexible, allowing you to contribute data at a system, project, or individual Jira Issue level. This feature is designed to simplify the process of managing research-related data, crucial for maintaining comprehensive records of experiments and projects within Jira.

When adding a record, you are required to input specific details about the experiment. These include the Experiment Name, Objective, Lead Researcher, Status, Start Date, and End Date. Additionally, you can add tags for categorization and any custom fields you have defined to tailor the data capture to your team's needs. To add a record, navigate to the Research dashboard page and click the Create button. Enter the necessary data and submit to store the record. These records are viewable and manageable from the Research dashboard.

1. **Create and Manage Multiple Views:** You have the option to create, manage, and clear views using the View dropdown located at the top of the dashboard. This capability requires admin role permissions and allows for customized data perspectives that fit your project needs.
2. **Filter by a Column Value:** You can refine your data by utilizing the filter function on enabled columns. Click the column title icon and input your desired filter criteria to display only the relevant records.
3. **Sort by a Column Value:** Organize your records by sorting them via any column. This is accomplished by selecting the column title and double-clicking it to toggle between ascending and descending order, thereby facilitating quick data analysis.
4. **View Activity History:** All modifications to the data are tracked and can be reviewed for auditing and transparency purposes. Access these details by selecting the three dots in the upper-right corner of the dashboard and choosing Activity History.

By leveraging these features, you can efficiently manage and monitor your research tasks, ensuring that all relevant data is captured and accessible for your team.

# FAQ

# FAQ

**FAQ What is the object and purpose of this app?**

The purpose of the app is for R&D Task. It is designed to track research and development tasks, experiments, and results, facilitating R&D project management.

**FAQ What types of feedback can the app track?**

The app supports tracking Research Experiment Name, Objective, Lead Researcher, Status, Start Date, End Date. You can also add custom fields for other related fields that you wish to track.

**FAQ How do I install the app?**

You can install the app from the Atlassian Marketplace. Navigate to the Apps section in Jira. Search for the app name R&D Task Manager. Click Install and follow the prompts.

**FAQ How do I get support for the app?**

Support is available via our support page at <https://appvibe.com/support>.

# Support

# Appvibe Support

**Overview:**

We are here to help you. The Appvibe R&D Task Manager app simplifies the process of managing and accessing research activities within Jira. It enables businesses to track research and development tasks, experiments, and results, thereby facilitating efficient R&D project management.

**Support Contact:**

If you need further assistance or wish to suggest additional features, you can reach us on our Support Page at <https://www.appvibe.com/support>.