

# Best Practices for Reporting and Analytics

- **Generate Reports Regularly:** Generate test execution and traceability reports at the end of each test cycle or sprint to assess progress and ensure full coverage.
- **Monitor Key Metrics:** Use custom dashboards to monitor critical metrics like test completion, pass/fail rates, and defect severity in real-time.
- **Focus on Traceability:** Regularly review traceability reports to ensure that all product requirements are covered by test cases and that any changes in requirements are properly reflected in updated test cases.
- **Use Data to Inform Decisions:** Leverage insights from reports and dashboards to make informed decisions about product readiness, sprint planning, and release scheduling.

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