

# Test Steps and Action Items

Test steps are the core instructions in a test case, detailing the actions the tester must perform to verify a particular feature of the system. **Appvibe Test Management** ensures that every test case is structured with clear, actionable steps to ensure thorough testing.

## Creating Test Steps:

1. **Open a Test Case** from your test management board.
2. In the test case editor, add a list of **Test Steps**. Each step should describe:
  - **What the tester must do:** This could be clicking a button, entering text, or making an API call.
  - **Expected Outcome:** What should happen after performing the step (e.g., the system saves the data, the screen updates, etc.).

## Test Action Items:

Within each step, **Action Items** refer to specific tasks or actions the tester must perform. For example, in a test step titled "Enter user credentials," the action item would be "Enter username 'testuser' and password 'password123'." Each action item is designed to ensure clarity for the tester, minimizing errors during execution.

## Best Practices for Test Steps and Action Items:

- **Keep test steps clear and concise:** Avoid ambiguous language that could confuse testers.
- **Ensure test steps are sequential:** The order of execution should be logical and flow naturally.
- **Link each test step to an expected outcome:** This ensures testers know exactly what to look for after performing each action.

Once the test case is completed and the steps are defined, you can execute the test case as part of a test cycle.

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