

# Getting Started

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# Installation

Vendor Management System is a powerful Jira app designed to streamline and enhance vendor management processes. Follow these steps to install and set up the app in your Jira environment:

## Step 1:

Log in to Jira. Ensure you are logged in with Admin privileges to manage apps within your Jira instance.

## Step 2:

Open the Atlassian Marketplace by clicking on Apps in the top menu and selecting Explore more apps. This will direct you to the Marketplace.

## Step 3:

Search for **Appvibe Vendor Management System**. Use the search bar at the top of the Marketplace page to locate the app.

## Step 4:

Install the App by clicking Get app or Try it free. Follow the prompts to confirm the installation and grant the required permissions.

## Step 5:

After installation, navigate to Manage Apps in the Admin section to ensure the app is enabled.

At this point, you should find a link to the Vendor Management System in the Apps section of the menu on the left side of the screen.

By following these steps, you can successfully install and access the Vendor Management System to enhance your vendor management processes within Jira.